

SHRI SADGURU SAIBABA SCIENCE & COMMERCE COLLEGE, ASHTI

Minutes of the meeting & Action Plan of Session 2019-2020

The Hon'ble Principal Dr.P.R. Chavhan chaired the meeting and, Dr. P.K. Singh IQAC Coordinator, HODs, Assistant Professors are participated. In the session 2019-2020, IQAC organized the meetings on dated 26-06-2019, 08-01-2020 and 13-02-2020, the following of which is Agenda

1. Preparation of NAAC visiting of college on dated 23 & 24 August 2019
2. Plans of institution for the current academic year 2019-20.
3. Extended committees for wide ranging engagement of faculty and administrative staff to realize the targets set.
4. Complete the API (PBAS) form session 2018-19 and submit with required document in the IQAC coordinator.
5. Awareness Workshops of SWAYAM for Faculty/Nonteaching/Students & interactive sessions with all departments, cultural societies, value adding societies, administrative and finance sections, lab staff, garden staff and cleaning staff.
6. ICT-enabled teaching-learning.
7. Progress in automation of the library.
8. Discussion about Best practices of the college
9. Website: Posting all upcoming events of the college, documenting and uploading of video content for community use.
10. To discuss the annual function of the college
11. To conduct one day workshop on "CAS" at college level.
12. Brief discussion on development the placement cell.
13. To celebrate Science day
14. Organize study tour
15. To review the result of the Sem. I, III & V & discuss the issue.

Members Present

1) Chairperson

- 2) Dr. P. R. Chavhan- off. Principal, Shri Sadguru Saibaba Science College Ashti
- 3) Member from the Management
Shri. Saurabh R. Munghate- President, Shri Saibaba Gramin Vikas Sanstha Gadchiroli


4) Members from the College

Dr. G. S. Tomar	Director of Physical Education
Prof. R. H. Sontakke	Librarian
Dr. A. S. Margonwar	Asst. Prof. of Botany
Dr. M. P. Singh	Asst. Prof. of Chemistry
Dr. Pradeep Kashyap	Asst. Prof of Mathematics
Shri. Ravindra Zade	Jr. Clerk
Shri. Rakesh Bongirwar	Lab. Asst.

5) Members From Local Society/Alumni

Dr. P. R. Chavhan-	Off. Principal, Shri Sadguru Saibaba Science College Ashti
Dr. M. P. Singh-	(Alumni Head)
Ku. Laxmi Yeggewar-	Ex. Student
Shri Swapnil Chelliyalwar-	Ex. Student
Shri. Bhaskar Urade-	Ex. Student
Ku. Yogita Nagrale	Ex. Student


IQAC
Co-Ordinator


Off. Principal
Shri Sadguru Saibaba Sci.
College, Ashti Dist. Gadchiroli

6) Member from Employer

Shri. Saurabh R. Munghate- President, Shri Saibaba Gramin Vikas Sanstha
Gadchiroli

7) Co-ordinator of IQAC

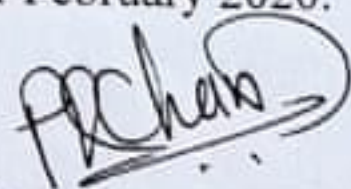
Dr. P. K. Singh- Asst. Prof. of Physics

Minutes and Action taken Report

1. In the beginning of session 2019-2020, it was decided by the committee that the NAAC team for the accreditation of our college is scheduled to visit on 23 and 24 August 2019, hence all the heads and various committee members on behalf of the NAAC / IQAC Chairman was given the responsibility.
2. Committee decided to form the academic calendar for the academic year 2019- 20. All the heads of the department and conveners of various committees are given responsibility to contribute in design of the academic calendar. Decided to prepare separate Centenary programme and academic calendars.
3. Admission process was discussed by all the members and decided to implement merit based admission system in the college.
4. After discussion, it was decided the budget allocation of each department and their requirements were asked to produce in the CDC meeting for finalization of the department budget.
5. Overall discussion of various events held during the academic year 2019-20 were discussed and Centenary activities for the current academic year was also discussed and decided to carry out as per the schedule which will be prepared.
6. After discussion, it was decided to organization one day workshop/Seminar college level during the academic year.
7. With the consultation of committee members and conveners it was decided to organize alumni meet in the month of July 2019.

In the session 2019-2020, the committee decided that the NAAC team is going to visit on 23 and 24 August 2019 for the accreditation of our college, hence the responsibility of all heads and various committee members on behalf of the NAAC / IQAC chairman All that was given were completed on time and the proposals which would be placed in the IQAC meeting from time to time, were accepted by the NAAC Chairman and members of IQAC, and our college was awarded B grade 2.24 CGPA by NAAC on 09 September 2019. After this, one of the recommendations made by NAAC was of canteen which we completed in the session 2019-20. After being NAAC, the Principal and all the staff and students were very enthusiastic, and in this series, all the members and the NAAC / IQAC Chairman passed that the annual gathering of the college be held in January 2020 and Study Tour February 2020.


IQAC
Co-Ordinator


Off. Principal
Shri Sadguru Saibaba Sci.
College, Ashti Dist. Gadchiroli